

SPECTRE BOARD MEETING
Tuesday, February 5, 2019; 6PM Central



Programmed Participants:

Bernie Frakes, President
Bill Allen, Vice President
Bill Patterson, Treasurer
Bill Walter, Historian - absent
Ed Rodriguez, Quartermaster
P.J. Cook, Web Developer
Jerry Michaud, Board Member
Ski Gonsowski, Board Member
Fred Taylor, Board Member
Duane Spencer, Board Member
Mike Skerrett, Board Member
Darren Vitalo, Board Member
Barry Gossman, Board Member
Norm Evans, Board Member
Dick Vancil, Secretary

CALL TO ORDER

Bernie F conducted and chaired the meeting which was moved from the preceding Tuesday (Jan 1, 2019 New Year's Day) by general consensus.

- Bernie called the meeting to order at 6:06pm Central Time. Bernie took the roll and thanked the Spectre Association Board Members for their attendance. All board members were present, except as noted above.
- Bernie and Bill A will contact the individual that is requesting membership. Vito asked for a good address and phone number for Fred T. Phone number provided.
- These minutes are a compilation of the minutes and information (Reports) from the postponed meetings of December 2018 (seasonal break) and January 2019 (technical malfunction with conference call line).
- There was a cash purchase (\$300) of a mini-PowerPoint Projector from Jen Effler by an association member at the Oct 2018 reunion which was then donated to the Spectre Association. Bill P is now in possession of the association's projector. The Secretary added this for record purposes only.

Bernie called for the reading of the previous meeting's minutes.

REPORTS:

BOARD MINUTES APPROVAL:

The Secretary had previously sent the last meeting minutes (Nov 13, 2018) to the board members for their review and approval. A brief summary of the open items from the previous minutes was presented to the board for approval and publication.

Bill P made a motion that the previous Board meeting minutes be accepted and approved as paraphrased, motion was seconded by Duane. Vote was taken and minutes were approved. The meeting minutes were approved and were authorized for PJ to post to the website. PJ will post the Nov 13, 2018 minutes to the Association's website. These Feb 5, 2019 minutes will be posted to the website when approved by the executive committee.

Bernie asked for the Treasurer's Report.

TREASURER'S REPORT

Bill P reported the following:

TREASURER'S REPORT DEC 04, 2018

Checking Account	**1517	\$8,153.50
Gunner Jack Fund	**50419	\$10,343.69
Scholarship Fund	**4187	\$18,394.65
Operating Fund	**4462	\$29,433.19
<u>MS BOND</u>		<u>\$25,000.00</u>
Total		<u>\$91,325.03</u>

TREASURER'S REPORT JAN 07, 2019

Checking Account	**1517	\$11,771.89
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Gunner Jack Fund	**50419	\$10,343.95
Scholarship Fund	**4187	\$14,404.81
Operating Fund	**4462	\$30,074.07
<u>MS BOND</u>		<u>\$25,000.00</u>

Total **\$91,594.72**

TREASURER'S REPORT FEB 05, 2019

Checking Account	**1517	\$08344.39
Gunner Jack Fund	**50419	\$10,344.21
Scholarship Fund	**4187	\$14,404.93
Operating Fund	**4462	\$30,074.33
<u>MS BOND</u>		<u>\$25,000.00</u>

Total **\$88,167.86**

- Fred provided \$500 (max ATM withdrawal) of pledge for AFA plaque to Bill P. Balance is forthcoming.
- Bill P told the board; "We are healthy financially." All scholarships are current and paid.
- There was a discussion regarding returning the funds to a few members who were unable to attend the reunion – Vito proposed that we refund the fees to select personnel who were unable to attend due to personal emergencies (e.g. D Bivins, J. Cahoon, and possibly two others). The motion was seconded by Bill A and passed by unanimous voice vote.
- Bernie asked for a motion to accept the Treasurer's Reports. Norm E made a motion to approve and accept the treasurer's reports. Jerry seconded the motion and the motion carried unanimously.

Bernie requested the Quartermaster's report:

SPECTRE STORE / QUARTERMASTER'S REPORT

- Ed R reported in **Jan 2019**:

- Below are the figures for the 4th quarter sales. We had 2 orders in December that we noted to have very late deliveries. This was due to the late orders after December 22 through December 25th and US Postal Offices shipping delays.

October – Sales 67 items at \$ 1,062.50; paid out PayPal fees of \$36.53 and Shipping fees \$220

November – Sales 53 items at \$ 904.50; with 2 Life Memberships of \$175 paid out PayPal fees of \$37.50 and Shipping fees \$220

December – Sales 77 items at \$ 1,130.50; paid out PayPal fees of \$38.50 and Shipping fees \$230

I compiled and completed the 4th quarter tax spreadsheet. Also completed the calculations for 2018 taxes including 1st, 2nd, 3rd and 4th quarters.

I also would like to publicly thank my wife, Renee, for stepping up to package and ship all orders received during the month of December (and January). After my major surgery Dec 10th I was unable to drive, much less get out of bed or the house for 3 weeks. Though I was conscious enough (lol) to compile the orders, shipping labels and shipping receipts; she drove to the warehouse to package/ship every order on-time.

At this time, I expect to be hobbling to the Board Meeting.

- Bernie conveyed a special thanks to Renee for her hard work on the store management and inventory, especially during Ed's convalescence from major surgery.

Ed Reported in **Feb 2019**:

January was a slow sales month. I have on order 100 new Spectre coins which should arrive in about 2 weeks. Also on order are 28 Ghost rider T-Shirts which may be available for pickup end of this week. The column "Fee's" in the spreadsheet tables below are what we pay PayPal for all sales transactions.

January Sales Date	Gross Amount	Fees	Net Amount	Shipping & Handling
Totals-->	\$681.50	(\$24.77)	\$656.73	\$140.00

Attached is the yearly sales report:

2018 (YTD) Spectre Association Transactions					
	Gross	Fees	Net	S&H	FL Sales Tax
Qtr-1	\$4,050.79	(\$138.18)	\$3,912.61	\$710.00	\$49.29
Qtr-2	\$3,253.25	(\$109.09)	\$3,144.16	\$510.00	\$59.25
Qtr-3	\$1,211.04	(\$38.02)	\$1,173.02	\$280.00	\$0.00
Qtr-4	\$3,272.50	(\$112.08)	\$3,160.42	\$670.00	\$0.00
Total:	\$11,787.58	(\$397.37)	\$11,390.21	\$2,170.00	\$108.54

Ed reported that he completed all of the tax forms and backup info necessary to file the quarterly taxes.

Norm asked a question about the PayPal Taxes. Ed advised that we were tax exempt until 2023 and he has the tax-exempt form. This will change the charging of tax on store items purchased in Florida according to our accountant.

Duane asked for the NET income after shipping and handling to be added to the spreadsheet for visibility. There was much discussion regarding the high costs of shipping and the need to raise our unit sale prices accordingly to maintain a reasonable margin.

Ed will adjust the spreadsheet to reflect the real profit.

Bernie made a motion to accept the QM Report as discussed, Jerry seconded the motion and it passed with one nay vote.

- Bernie opened the floor for discussion.

DISCUSSION:

- Reunion Wrap up

- Papa Hutch was missing his vest from the reunion time period. Ed R passed all of the info on the recovered vest (by the hotel) to Norm who will get a hold of Hutch.

- Bill P and Bernie advised that all reunion expenses were finalized and paid. All accounts were settled.

- **Spotlight Inputs**

- Bernie has a draft Spotlight and briefed everyone on its current status. There is a problem with file size mainly due to the many photos. Bernie will continue to work on reducing the overall file size and any help is appreciated.
- **AFA Plaque**
- Bernie sent an email to the board membership requesting a photo and draft words for the plaque at the AFA. Then we need to review and edit the words for the plaque maker's use. Bernie requests as much input as possible to ensure our AC-130 presentation is world class.
- Bernie says the AFA POC wants the names of any AFA grad who may have been a fallen Spectre. Fred says that we need to compare our list of losses to the AFA grads. There were five A-models and one E-model. Bernie will send our list to his AFA POC.
- **Open**
- Bill P provided his "Treasurer's View" and feels we need to have a greater turnover of new products in the store ... we need to re-energize the store. We are not making as much as we used to on the store items for numerous reasons.
- Fred says that we have lost most of the squadron connections and these connections helped generate product sales in the past.
- Bill P questioned (rhetorically) whether or not we were complying with our charter.
- Bill A requested a moment of silence to acknowledge Fred's decision to grace us with his presence (before we realized Fred had \$500 cash to give us).
- Fred promises to be on-time next meeting.
- Duane cautioned about refunds to reunion attendees/non-attendees. Duane requested that we change the Reunion Sunday BBQ to some other more representative name ... farewell gathering, closing luncheon, etc. etc. It has not been a BBQ for many years.
- Ed asked if there were going to be any services for the upcoming anniversary of Jockey 14's loss. Bernie advises that he will be out of town. Norm stepped up to organize a memorial wreath laying at 1400L on 14 Mar 2019. Norm will invite the 4th and 73rd. Fred will take care of the 4th folks. Flyby is scheduled.

- Ed will respond to the fallen Spectre's family member so she can get vacation time to attend the memorial service.
- Bill P let us know that his Gunship Project Face Book Page had over 12,000 views. People like the BDA tapes which he hopes to digitize soon.
- Bill P is working with the 7thSOF personnel for a memorial of the Purple Heart Folks.
- Vito questioned if we finalized the action on the membership request for the retired SSGT in question. Ed, Vito, and Bernie will work it. Bernie will poll the Board and if Ok offer an annual membership.
- Vito questioned the board member length of term and the need to ensure we replace board members at the times and in the quantities necessary to keep our BOD fully staffed at all times. Vito will get with PJ and help us tailor a remedy at the next meeting.
- Several board members noted, at the time, that this is especially important when a board member is elected to serve as President/Vice President because filling a position from within the board generates an unplanned vacancy on the board. This will be discussed and clarified further in future meetings.

- ADJOURNMENT

- Bernie asked for a motion to adjourn. Norm made the motion which was seconded by Fred that the meeting be adjourned. There was a vote with no opposition. Motion carried. Meeting adjourned at 7:25 PM Central Time.

Dick Vancil – Secretary